GOENKA COLLEGE OF COMMERCE AND BUSINESS ADMINISTRATION
210, BEPIN BEHARI GANGULY STREET, KOLKATA-700012

Admission Circular No. 03   **Date: 19.07.2023**

Important Points Relating to Provisional Merit List and Admission

1. Applicants are directed to go through the college Website for necessary information.

2. **PROVISIONAL MERIT LIST** based on merit and subsequent MERIT RANKS of the applicants are prepared on the basis of percentile of the applicants calculated by using the following rationalization formula: Percentile of the applicant = {(Aggregate of the applicant from the Board Concerned *e.g.* WBCHSE) / (Maximum Aggregate of the applicant from the Board Concerned e.g. WBCHSE)} x 100.

3. If percentile of two/more candidates is at a tie, the College follows appropriate tie-breaking procedure.

4. S.C., S.T., EWS, OBC-A and OBC-B applicants of the **State of West Bengal** only are eligible for reservation facility under these categories.

5. PWD/Physically challenged candidates must upload scanned copy of self-attested Medical Certificate issued by a Doctor of any recognized Government hospital and the **percentage of disability** must be clearly stated in such certificate. To avail of the reservation facility, disability percentage should not be less than 40% as per Government Order.

6. Candidates allowed to take admission are to note the following instructions:
   A. Upload scanned copy of Attendance Affidavit duly filled in and signed by the applicant
   B. Upload scanned copy of two Affidavits on Anti-ragging duly signed, one by the applicant and another by the parent/guardian of the applicant.
   C. The Affidavits to be uploaded must be printed on plain papers and need **not** to be notarized.
   D. Submit total fees as per following schedule (towards admission and registration with the University of Calcutta) plus Bank Charges, if any, according to the instructions given in the portal.

7. As per the Notification No. 354-Edn(CS)/10M-95/14, dated 02.06.2023 of the Department of Higher Education, Government of West Bengal regarding online admission for the academic session 2023-24 to all Under Graduate courses, the prospective students should not be called for counseling or verification of documents during the process of admission. **No physical presence will be required at the college. Admission will be cancelled if the documents are found not in conformity with those uploaded in the forms submitted online.**

8. As the college runs both Day and Morning shifts under the control of the Office of the Principal, two separate lists for Day and Morning shift will be published. Candidates are allowed to exercise their choice of shift at the time of admission subject to availability of seats.

Date of Publication of Provisional Merit List: **19.07.2023 (Wednesday) after 02:00 pm**

Date of Publication of 1st Merit List: **20.07.2023 (Thursday) after 02:00 pm**

Date of Admission as per 1st Merit List: **21.07.2023 (Friday) 06:00 am to 22.07.2022 (Saturday) 04:00 pm**

Principal
GCC&BA

Convenor, Admission Committee
GCC&BA