

ATTENDANCE UNDERTAKING

I,.....

S/o/D/o. Shri.....

Student of.....(course, branch, year) at GCC&BA

do solemnly undertake, for the session..... that

1. I have understood that as per the University of Calcutta norms, I am required to attain 100% attendance in each semester. However, in order to meet some contingencies which are unavoidable, 25% relaxation is given and I have to attain minimum 75% attendance to be eligible to take up all Internal examinations & Quizes / viva-voce etc. and end semester examinations conducted by University.
2. Since I shall be into the final year/semester of my course, I am required to take up or attend other career enhancement programs/exams/projects/placement interviews along with regular classes. But in any case, attendance will not fall short of 75%.
3. In case I fail to comply with the norms as mentioned above, I will be fully responsible for any loss resulting due to my non-compliance/debarred from sessional Test/University examination.
4. I am signing this undertaking with my sound mind and under no pressure from anyone.

Date:

(Signature of student)

Mob, No.....

I have read and understood the contents of undertaking signed by my ward as above.

Date:

(Signature of Parents/Guardian)

Name.....

Mob. No.....

Address.....